

**CELINA CITY BOARD OF EDUCATION
ORGANIZATIONAL MEETING MINUTES
HIGH SCHOOL LECTURE HALL
JANUARY 13, 2025
6:00 p.m.**

The Celina City Board of Education met in their annual organizational session on January 13, 2025 at 6:00p.m. in the High School Lecture Hall. President Pro Tem Mark Huelsman called the meeting to order and led those in attendance in the Pledge of Allegiance.

Mr. Clouse, Mr. Huber, Mr. Huelsman, Mr. Schleucher and Mrs. Sommer answered the roll call.

ELECTION OF OFFICERS FOR 2025

Board President -- Call for nominations

Mr. Huelsman nominated Mr. Schleucher.

Being no other nominations from the floor, the vote was as follows:

Mr. Clouse	Mr. Schleucher
Mr. Huber	Mr. Schleucher
Mr. Huelsman	Mr. Schleucher
Mr. Schleucher	Abstain
Mrs. Sommer	Mr. Schleucher

Mr. Schleucher was elected as Board President.

Board Vice President – Call for nominations

Mr. Huber first nominated Mr. Huelsman and then Mrs. Sommer nominated Mr. Clouse.

The vote for the first nomination for Mr. Huelsman as Vice President was as follows:

Mr. Clouse	
Mr. Huber	Mr. Huelsman
Mr. Huelsman	Mr. Huelsman
Mr. Schleucher	Mr. Huelsman
Mrs. Sommer	

Mr. Huelsman was elected as Board Vice President.

25-01 Mrs. Sommer made a motion to set the agenda as presented with the motion seconded by Mr. Huber.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

APPOINTMENT OF BOARD LIAISONS: Board President

1. Legislative – Jon Clouse
2. Tax Abatement – Carl Huber

3. Community – Adam Schleucher
4. Head Start – Julie Sommer
5. Student Achievement – Mark Huelsman

CONSENSUS AGENDA & ORGANIZATIONAL PROCEDURES:

A. Establishment of Board meeting times and dates for 2025:

<u>DATE</u>	<u>TIME</u>	<u>DAY</u>	<u>PLACE</u>
January 13, 2025 (Organizational & Regular Meeting)	6:00 p.m.	Monday	H.S. Lecture Hall
February 10, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
March 10, 2025 (work session)	6:00 p.m.	Monday	H.S. Lecture Hall
March 17, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
April 14, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
May 12, 2025 (work session)	6:00 p.m.	Monday	H.S. Lecture Hall
May 19, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
June 23, 2025	6:00 p.m.	Monday	Education Complex
July 21, 2025	6:00 p.m.	Monday	Education Complex
August 11, 2025	6:00 p.m.	Monday	Education Complex
September 15, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
October 20, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
November 17, 2025	6:00 p.m.	Monday	H.S. Lecture Hall
December 15, 2025	6:00 p.m.	Monday	H.S. Lecture Hall

B. Treasurer Authorization:

1. Pay all bills as they are presented, provided those funds are available in the appropriated accounts approved by the Board of Education.
2. Make modifications within the appropriations as needed.
3. Invest interim and/or inactive funds at the most productive interest rates whenever funds are available.
4. Request advances on local taxes due to the school district from the County Auditor when funds are available.
5. Borrow money if needed for the general fund, along with the President.
6. Approve The People's Bank, First Financial Bank, Citizen's National Bank, Chase Bank, Fifth Third, Park National, Hilltop Securities, and Star Ohio as depositories for public funds.
7. Attend public records training as required to represent the Board of Education.
8. Establish reimbursement rates for travel expenses.

C. Superintendent Authorizations:

1. Appoint Superintendent and Treasurer as purchasing agents for the school district during CY 2025.
2. Accept resignations between board meetings subject to ratification by the Board (to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by the Board; provided, however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance).
3. Hire employees between meetings subject to a subsequent vote of ratification by the Board (to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, subject to subsequent vote of ratification by

this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer).

4. Submit applications for federal and state programs.
5. Appoint the Superintendent as the authorized representative to the Mercer-Auglaize Area Schools Employee Welfare Benefit Trust.

D. Board Authorizations:

1. Establish a Board Service Fund for the Celina Board of Education in the amount of \$7,500.00.
2. Set Board member compensation at \$80 per meeting for each individual for a maximum of eighteen (18) meetings per year; per Board Policy 0147.
3. Reaffirm that all board policies in effect on the date of this organizational meeting are continued in full force and in effect unless modified by subsequent action of the Board pursuant to ORC 3301-35-02.
4. Memberships in the following organizations:
 - a. Ohio Association of School Business Officials
 - b. Buckeye Association of School Administrators
 - c. Ohio School Boards Association
 - d. American Association of School Administrators
 - e. American Vocational Association
 - f. Ohio Vocational Association
 - g. Ohio Trade & Industrial Education Association
 - h. Vocational Supervisors Association
 - i. Celina/Mercer County Chamber of Commerce
 - j. Grand Lake Safety Council
 - k. Northwest Ohio Educational Research Council
5. Authorize the payment of "out of pocket" expenses for the Tri Star Advisory Council members representing Celina City Schools.

25-02

On a motion by Mr. Huelsman, seconded by Mrs. Sommer to approve the Consensus Agenda and Organizational Procedures (Items A-D above).

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

- E. Board declaration of insurance coverage: A board member is entitled to purchase and pay 100% of the premium for health, dental and vision.

	<u>HEALTH/Rx</u>			<u>DENTAL</u>			<u>VISION</u>		
1. Mr. Clouse	No	X	Yes___	No	X	Yes___	No	X	Yes___
2. Mr. Huber	No	X	Yes___	No	X	Yes___	No	X	Yes___
3. Mr. Huelsman	No	X	Yes___	No	X	Yes___	No	X	Yes___
4. Mr. Schleucher	No	X	Yes___	No	X	Yes___	No	X	Yes___
5. Mrs. Sommer	No	X	Yes___	No	X	Yes___	No	X	Yes___

25-03

ADJOURNMENT

With no other business, a motion was made by Mr. Huber, seconded by Mr. Huelsman, to adjourn the organizational meeting at 6:11 p.m.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

Board President

Treasurer

**CELINA CITY BOARD OF EDUCATION
BOARD MINUTES
MONDAY, JANUARY 13, 2025
HIGH SCHOOL LECTURE HALL
Immediately Following the Organizational Meeting**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business, and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in regular session on January 13, 2025 at 6:12 p.m. in the High School Lecture Hall. Mr. Clouse, Mr. Huber, Mr. Huelsman, Mr. Schleucher and Mrs. Sommer answered the roll call.

- 25-04** On a motion by Mr. Clouse, seconded by Mr. Huber, the Board added the motions in Resolution #3 and Tri Star #1 in the Superintendent's Report section and set the remainder of the agenda as presented.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

REPORTS

1. Tri Star – Tim Buschur and Paula VanTilburg shared the following with the board:
This year we welcomed the following new staff members, Brian Gilliland, Manufacturing Machining Instructor; Judy Fortener, Career Pathways Job Coach and Paula VanTilburg, Assistant Director. We have approx. 450 juniors and seniors on Tri Star's campus and 155 students at off-campus programs including at St. Marys. We completed our annual food drive with Mr. Buschur setting the goal at 30,000 items, and the goal was exceeded with the collection of 31,000 items which were donated to area food pantries. The Compact had 600 sophomores come visit and tour Tri Star's facilities and has received 260 applications from those students. Mr. Ken Platfoot is obtaining Kubota certification to be utilized in his Ag Mechanics program. The Adult Ed job fair was held with over 50 companies participating. Adult Ed is offering 30-hour Welding and Robotics courses, which is something employers are appreciative of. Tri Star received 5 stars out of 5 stars on the state report card and met 9 out of 9 federal indicators. Lastly, two Celina senior students who attend Tri Star talked about why they chose to attend Tri Star and how they felt it would help them with their future.
2. Facilities -- Phil Metz gave a big shout out to the staff for helping to make the move back into CIS, so now, all PK-6 staff and students are in one building. Abatement of the old CES building was to begin today. Demo of the old CES building will begin by the end of the month. As far as the 7-12 building, the project is moving right along. Steel is being moved in, and plumbing is being installed.
Garmann Miller – Fieldhouse Update -- Matt Hibner with Garmann Miller presented the preliminary project cost budget if the decision is made to keep the field house after demolishing the Ed Complex. Mr. Hibner went through such costs as buttoning up the fieldhouse, re-connecting domestic cold water line, installing new gas-fired water heaters and feed to them and a HVAC system which is currently served from demolished portion, completing electrical renovations that are needed, such as installing new panelboards, providing new technology network and re-connecting existing technology, adding a 60 sf family restroom that would ADA compliant and 10% of the total budget is allocated for soft costs, such as site survey, state fees, testing and balancing the HVAC. Lastly, there are no

allowances for loose furnishings and equipment included in this project but could be added if needed.

Brooke Gessler – Survey Update -- Mrs. Gessler talked about the status of the survey that will be going out to the community soon. She reviewed the planned deadlines regarding the survey. The survey is currently scheduled to go out to the public on Feb 10, 2025.

3. Cheri Hall/Tressie Sigmond – CEA Co-Presidents – not present
4. Joni Minnich – OAPSE President – no report but present
5. School Board Recognition Month – January 2025 -- Mrs. Gessler took a moment to recognize and thank the board members for their countless hours spent doing the important work they do for the students and families of Celina City Schools.

PUBLIC PARTICIPATION

TREASURER’S REPORT – Mrs. Michelle Mawer

A. Treasurer’s Report – Mrs. Michelle Mawer

1. Approve the minutes of the December 16, 2024 regular meeting.
2. Approve the December 2024 Cash Summary Report showing revenues of \$7,700,705.96 and expenditures of \$11,574,379.89.
3. Approve the Bank Reconciliation Report for December 2024. The balance as of December 31, 2024, is \$74,926,274.83 of which \$54,276,727.54 is for the building project.
4. Approve the checks written for December 2024 of \$5,761,269.90.
5. Approve the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for Celina City Schools.
6. Approve the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor for Tri Star Career Center.
7. Accept the following donations:
 - \$500 from Cotterman & Company to Tri Star Construction for the purchase of jackets
 - \$800 from Andrew Giesige for outstanding student lunch balances
 - \$500 from Mercer Landmark to Tri Star Food Drive
 - \$675 from Mercer County Civic Foundation to Celina High School Spirit Squad’s Toy Drive
 - Donation of painting the platform for the new lift at Tri Star from J & M Manufacturing valued at \$1,000
 - Donation of steel from CAPT of Celina for the Tri Star Welding and Manufacturing & Machining Classes valued at \$5,400

25-05

On a motion by Mr. Huber, seconded by Mrs. Sommer to approve the Treasurer’s Report.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

SUPERINTENDENT’S REPORT – Mrs. Brooke Gessler

Personnel:

Classified Report:

1. Approve the resignation of:
 - Briana Thomas, Teacher @ Head Start, 188 days / 8 hours, effective December 31, 2024.
 - Cherish Hartings, Teacher Assistant @ High School, 187 days / 6.75 hours, effective January 7, 2025.

- Julie Yaney, Teacher Assistant @ Elementary School, 187 days / 5 hours, effective January 23, 2025.
- 2. Recommend approval of the following substitutes for the 2024-25 school year:
Max Baumstark
- 3. Recommend approval of the following CES staff members to supervise the afterschool program, *Just Do It*, at a rate of \$30 per hour:
Pam Faller Kelsea Williams
- 4. Approve a change of contract for:
- Pam Rasawehr, Teacher Assistant @ Elementary, Step 10 / 187 days / 6.75 days, effective December 10, 2024
- 5. Approve to hire after probation:
- Kimberly Folkerth, Custodian @ High School, Step 10 / 260 days / 8 hours, effective October 10, 2024. Probationary period completed.
- Crystal Wellman, Bus Aide @ Bus Garage, Step 2 / 187 days / 5 hours, effective October 15, 2024.

Certified Report:

- 1. Recommend approval of the following substitute teachers for the 2024-25 school year:
Christopher Bertke Pam Faller Nicole Fennig
Demetrius Kramer Kolton Litteral Sutton Rose
Edna Sanchez
- 2. Recommend approval of the following CES staff members to supervise the afterschool program, *Just Do It*, at a rate of \$30 per hour:
Brooke Hoffman Andrea Link Mark Loughridge
Jessica Seger

Resolution:

- 1. Approval of a moratorium for all Celina City Schools sponsored extra-curricular activities from Saturday, June 28, 2025 through Sunday, July 6, 2025.
- 2. Approval of an overnight trip for Tri Star FFA for a Leadership Conference in Columbus, OH on January 18 – 19, 2025.

25-06 On a motion by Mr. Huber, seconded by Mr. Huelsman to approve the Superintendent's Section beginning with Classified #1 through Resolutions #2.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

- 3. Approve a rate of \$45 per hour on an as needed basis for fiscal support.

25-07 On a motion by Mr. Clouse, seconded by Mr. Huber to approve above Resolution #3.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Abstain. Approved

Head Start:

- 1. Head Start monthly report – Amy Esser

25-08 On a motion by Mr. Clouse, seconded by Mr. Huelsman to approve above Head Start Report.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

Tri Star:

1. Approve to hire Tom Sommer at \$50 per hour to assist Tri Star Career Compact in becoming a Cooperative Compact.

25-09

On a motion by Mr. Clouse, seconded by Mr. Huelsman to approve above Tri Star #1.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Abstain. Approved

2. Approve to hire Nate Huber as a Tri Star Adult Instructor for Robotics.
3. Approve the purchase of Lot #107 in the Wheatland Subdivision for \$41,000 for the 2025-26 Tri Star house.

25-10

On a motion by Mrs. Sommer, seconded by Mr. Clouse to approve above Tri Star #2 and #3.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

OTHER BUSINESS BY BOARD/ADMINISTRATION

25-11

1. On a motion by Mrs. Sommer, seconded by Mr. Clouse to approve the proposed 2025-26 School Calendar.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

2. SECOND READING: Board Policy

Bylaws

0100	Definitions
0142.1	Oath
0151	Organizational Meeting
0152	Officers
0155	Committees
0163	Presiding Officer
0164	Notice of Meetings
0165	Board Meetings
0165.1	Regular Meetings
0165.2	Special Meetings
0166	Agendas
0167.2	Executive Session
0167.7	Use of Personal Communication Devices
0173	Board Officers

Administration

1130	Conflict of Interest
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Professional Staff

3113	Conflict of Interest
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Classified Staff

4113	Conflict of Interest
4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
4121	Criminal History Record Check

Students

5131	Student Transfers
5136	Personal Communication Devices
5136.01	Electronic Equipment
5200	Attendance
5500	Student Conduct
5780	Student/Parent Rights
Finances	
6110	Grant Funds
6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6320	Purchasing and Bidding
6325	Procurement – Federal Grants/Funds
6460	Vendor Relations
6550	Travel Payment & Reimbursement
Property	
7310	Disposition of Surplus Property
7450	Property Inventory
7530.01	Cellular Telephone Allowance
7530.02	Staff Use of Personal Communication Devices
7540.03	Student Technology Acceptable Use and Safety
7540.04	Staff Technology Acceptable Use and Safety
7540.09	Artificial Intelligence (“AI”)
Operations	
8310	Public Records
Relations	
9160	Public Attendance at School Events

25-12 On a motion by Mr. Clouse, seconded by Mr. Huber to approve the above Second Reading of Board Policies.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

ADJOURNMENT

25-13 With no other business, a motion was made by Mr. Huber, seconded by Mrs. Sommer, to adjourn the meeting at 7:19 p.m.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

Board President

Treasurer

**CELINA CITY BOARD OF EDUCATION
SPECIAL MEETING MINUTES
THURSDAY, JANUARY 30, 2025
EDUCATION COMPLEX CONFERENCE ROOM
7:00 a.m.**

This meeting is a meeting of the Board of Education, in public, for the purpose of conducting the School District's business, and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

The Celina City Board of Education met in special session on January 30, 2025 at 7:00 a.m. in the Education Complex Conference Room. President Adam Schleucher called the meeting to order and led those in attendance in the Pledge of Allegiance. Mr. Clouse, Mr. Huber, Mr. Huelsman, Mr. Schleucher and Mrs. Sommer answered the roll call.

25-14 On a motion by Mr. Huber, seconded by Mrs. Sommer, the Board set the agenda as presented.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

PUBLIC PARTICIPATION

RESOLUTION

25-15 On a motion by Mrs. Sommer, seconded by Mr. Clouse, to adopt the following:

1. Approve the Change Order Request #837-021 for alternates #11-12 pertaining to the 7-12 building project as presented:

DESCRIPTION	NOT TO EXCEED
Alternate #11 – Exterior Pole-Mount CCTV Cameras	\$54,915.97
Alternate #12 – Verkada 10-Year Licensing	\$161,031.78

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

ADJOURNMENT

25-16 With no other business, a motion was made by Mr. Huelsman, seconded by Mr. Huber, to adjourn the meeting at 7:04 a.m.

VOTE: Mr. Clouse: Aye, Mr. Huber: Aye, Mr. Huelsman: Aye, Mr. Schleucher: Aye, Mrs. Sommer: Aye. Approved

Board President

Treasurer